

Sir Ellis Kadoorie Secondary School (West Kowloon)

Program Plan on Life Planning Education and Career Guidance Service (2016-2017)

Achievement Targets	Strategies / Tasks	Time scale	Success Criteria & Method of Evaluation	Allocation of the CLP Grant:
<p>1. To promote self-understanding and to assist students to do life planning</p>	<p>1. Organize workshops for all levels on educational and career planning</p> <p>2. Conduct individual/group counselling to target students, especially S.3 and S.6 with focus on matching their personality traits with career inclination</p>	<p>Whole year</p>	<p>Success criteria</p> <ul style="list-style-type: none"> ● 70% of students agree that the activities can help them in self-exploration. ● 70% of S.3 and S.6 students agree that the Life Planning Workshop had assisted them to do life planning ● Individual/group counseling successfully conducted to target students <p>Method of evaluation</p> <ul style="list-style-type: none"> ● Statistics ● Students' feedback ● Observation 	<p>Employment of a temporary teacher to share the teaching loads of teachers involved and a teaching assistant to take up some administrative work. \$526,365</p> <p>Purchases of an occupational analysts programme \$5,500</p>
<p>2. To provide information on available and appropriate career/further education opportunities</p>	<p>1. Maintain and update the careers notice board including information about further studies and careers opportunities</p> <p>2. Invite tertiary institutes to conduct talks on possible study pathway</p> <p>3. Invite people of various professions to share their working experiences with student</p>	<p>Whole year</p>	<p>Success criteria</p> <ul style="list-style-type: none"> ● Students are aware of such information being provided in school. ● People of various professions were invited to share their working experiences with students <p>Method of evaluation</p> <ul style="list-style-type: none"> ● Records ● Statistics ● Students' feedback ● Observation 	

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<p>3. To provide guidance to S.3 students in the process of choosing NSS elective subjects</p>	<ol style="list-style-type: none"> 1. Arrange talk on S.4 subject selection, discuss with students about their interests, abilities, concerns, etc., relating to plans for further studies and careers, conduct simulation game 2. Invite certain elective subject teachers to offer taster programme for S.3 3. Arrange sharing sessions for S.3 students 4. Arrange a careers talk for S3 students before Final Exam to clarify any doubts on selection of elective subjects 	<p>Second term</p>	<p>Success criteria</p> <ul style="list-style-type: none"> ● 70% of students regard that the services provided are useful. ● S.3 students understand the importance of subject choice <p>Method of evaluation</p> <ul style="list-style-type: none"> ● Statistics ● Oral feedback 	
<p>4. To enhance senior form students' knowledge on multiple pathways</p>	<ol style="list-style-type: none"> 1. Arrange a career talk on multiple pathways 2. Conduct talks on JUPAS application and strategies 3. Seminars on careers planning and further education opportunities 4. Arrange a seminar on interviewing skills 5. Provide counselling and guidance after HKDSE result release 	<p>Whole year</p>	<p>Success criteria</p> <ul style="list-style-type: none"> ● 70% of students and/or parents agree that they have more understanding of the different pathways ● At least one immersion programme was provided to students <p>Method of evaluation</p> <ul style="list-style-type: none"> ● Statistics ● Oral feedback 	

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<p>5. To provide careers-related OLE activities and to offer life-wide learning opportunities so as to broaden students' horizons</p>	<ol style="list-style-type: none"> 1. Encourage senior forms students to visits to universities on their Information Days 2. Arrange taster programmes with IVE (Haking Wong) for senior secondary students 3. Liaise with St. James Settlement to provide the program 'Future Builder' for junior secondary students 4. Participate in "Multicultural Dream Pursuit Project" (2016/17) 5. Participate in "Life Buddies" Mentorship programmes held by the Commission of Poverty 6. Liaise with New Home Association to provide career talks and company visits. 7. Encourage and assist students to participate in various company visits 	<p>Whole year</p>	<p>Success criteria</p> <ul style="list-style-type: none"> ● 70% of the students were satisfied with these programmes / activities ● Various programmes/ activities organized for students to learn more about their study and career opportunities ● Visits to different institutes arranged for S.3/S.6 students to learn more about their study & career paths in the future <p>Method of evaluation</p> <ul style="list-style-type: none"> ● Records ● Statistics ● Observation ● Students' feedback 	
				<p>Total: \$531,865</p>